



## **Fee Structure for Intermediary Service**

We have divided the cost of the service into two parts:

### **Part A: £300 Application and Tracing**

This includes a one off face to face meeting with an experienced social worker at our offices based in Nottingham, an NHS check and a check of the National Adoption Register held at The General Registry Office. Time is included for recording, report writing and supervision. The fee also includes basic tracing tasks.

**This fee can be paid in two instalments of £150**

### **Part B: £300 Contact and Reunion**

This includes making contact with the person traced, a face to face meeting with them where possible, however alternatives will be considered if geography prohibits this. The social worker will then provide support to both parties and liaise between the birth family member and the adopted person about how best to progress. A reunion will be facilitated and supported by the social worker if this is the wish of both parties. Time is included for recording, report writing and supervision.

**This fee can be paid in two instalments of £150**

## **Full Intermediary Service: Parts A and B £600**

### **All fees are non-refundable.**

Should the reunion be complex and require extra support or counselling above what is included in the fee then additional charges may be made.

If any additional costs are required then your social worker will get your agreement **before** any additional charges are incurred.